**State Grants for Assistive Technology Program**

# Delaware

# State Plan for Assistive Technology

# Federal Fiscal Years 2018-2020

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*Expiration Date: March 31, 2021*

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## Identification and Description of Lead Agency and Implementing Entity; Change in Lead Agency or Implementing Entity

Section 4(d)(2) of the AT Act requires that the State Plan contain information identifying and describing the Lead Agency and Implementing Entity (if applicable) designated by the state’s governor. A state either has a Lead Agency alone or has both a Lead Agency and an Implementing Entity. The Implementing Entity is a subcontractor separate from the Lead Agency who is responsible for implementing the State AT Program activities. The Lead Agency does not also name itself or a unit within the agency as the Implementing Entity.

If there is an Implementing Entity, section 4(d)(4)(B) requires that the State Plan include a description of the mechanisms established to ensure coordination of activities and collaboration between the Implementing Entity and the Lead Agency. If the governor chooses to re-designate the Lead Agency or Implementing Entity, section 4(c)(1)(C) requires that good cause for this change be shown in the State Plan, including why that previously designated agency or entity no longer should serve. If the Lead Agency or Implementing Entity is changing, the information provided in this State Plan should pertain to how the new agency or entity will conduct the Statewide AT Program. The following items are intended to satisfy the requirements just described.

### Identification & Description of Lead Agency and Implementing Entity

|  |  |
| --- | --- |
| **Statewide AT Program (Information to be listed in national State AT Program Directory)** | |
| 1. State Program Title: **Delaware Assistive Technology Initiative (DATI)** | |
| 2. State AT Program URL (home page for State AT Program): http://www.dati.org | |
| 3. Mailing address:  Center for Disabilities Studies  461 Wyoming Road | 5. State: DE |
| 4. City: Newark | 6. Zip code: 19716 |
| 7. Main email address (for general public to use to contact State AT Program)  dati-ud@udel.edu | |
| 8. Main phone number (for general public to use to contact State AT Program)  302-831-2136, 800-870-3284 (in-state only) | |
| 9. Separate TTY number (for general public to use to contact State AT Program)  800-870-3284 | |
| **Lead Agency** | |
| 10. Agency name  University of Delaware | |
| 11. Mailing address: 210 Hullihen Hall | 13. State: Delaware |
| 12. City: Newark | 14. Zip code: 19716 |
| 15. Lead Agency URL: www.dati.org | |
| **Implementing Entity** | |
| 16.Does your Lead Agency contract with an Implementing Entity to carry out the Statewide AT Program on its behalf? Yes  No  *If yes, complete Items 17–22.* | |
| 17. Name of Implementing Entity | |
| 18. Mailing address | 20. State |
| 19. City | 21. Zip code |
| 22. Implementing Entity URL | |
| **Program director and other contacts** | |
| 23. Program Director for State AT Program (last, first) Mineo, Beth | |
| 24. Title:    DATI Program Director  Director, Center for Disabilities Studies  Associate Professor, School of Education | |
| 25. Phone (302) 831.1589 | |
| 26. E-mail mineo@udel.edu | |
| 27. Primary Contact at the Lead Agency (last, first) | |
| 28. Title | |
| 29. Phone (800) 870.3284 | |
| 30. E-mail dati-ud@udel.edu | |
| 31. Primary Contact at Implementing Entity (last, first) – If applicable | |
| 32. Title | |
| 33. Phone | |
| 34. E-mail | |
| **Person Responsible for completing this form if other than State AT Program Director** | |
| 34. Name (last, first) Berdoulay, Allison | |
| 35. Title Program Coordinator | |
| 36. Phone (302) 831.3632 | |
| 37. E-mail aberd@udel.edu | |
| **Certifying Representative** | |
| 38. Name (last, first) Friedland , Jeffrey | |
| 39. Title Associate Vice President Research Administration | |
| 40. Phone (302) 831.4978 | |
| 41. E-mail Jeffreyf@udel.edu | |

### Change in Lead Agency or Implementing Entity

* + 1. **Describe the mechanisms established to ensure coordination of activities and collaboration between the Implementing Entity and the state if you have a designated Implementing Entity identified above.**

Instructions: According to section 4(c)(1)(B) of the AT Act of 1998, as amended, the Implementing Entity must carry out its responsibilities through a subcontract or other administrative agreement with the Lead Agency. The description should identify the mechanism used and how the Lead Agency provides oversight and holds the Implementing Entity accountable for appropriate implementation of the Statewide AT Program.

* + 1. **Is the Lead Agency named in this State Plan a new or different Lead Agency from the one designated by the Governor in your previous State Plan? No**

**If you answered no to this question, and you do not use an Implementing Entity, you may skip ahead to the next section. Otherwise, you must answer the following questions.**

* + 1. **Explain why the Lead Agency previously designated by the Governor should not serve as the Lead Agency. Answer only if Question 2 above is yes.**
    2. **Explain why the Lead Agency newly designated by the Governor should serve as the Lead Agency. Answer only if Question 2 above is yes.**
    3. **Is the Implementing Entity named in this State Plan a new or different Implementing Entity from the one designated by the Governor in the previous State Plan?**

**If you answered no to this question, you may skip ahead to the next section. Otherwise, you must respond to Items 6 and 7 below.**

* + 1. **Explain why the Implementing Entity previously designated by the Governor should not serve as the Implementing Entity. Answer only if Question 5 above is yes.**
    2. **Explain why the Implementing Entity newly designated by the Governor should serve as the Implementing Entity. Answer only if Question 5 above is yes.**

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## Advisory Council, Budget Allocations and Actual Expenditures, and Identification of Activities Conducted

Section 4(c)(2) of the AT Act requires the Statewide AT Program to establish a consumer-majority advisory council that provides consumer-responsive, consumer-driven advice to the state for planning of, implementation of, and evaluation of the activities carried out through the grant, including setting measurable goals*.* Exceptions to these requirements are allowed under section 4(c)(2)(E) if the requirements will affect existing state statutes, rules, or official policies relating to advisory bodies or require changes to existing governing bodies of incorporated agencies. The following items provide assurances related to and identify compliance with the requirements of section 4(c)(2).

### Advisory Council

* + 1. In accordance with section 4(c)(2) of the AT Act of 1998, as amended our state has a consumer-majority advisory council that provides consumer-responsive, consumer-driven advice to the state for planning of, implementation of, and evaluation of the activities carried out through the grant, including setting measurable goals. This advisory council is geographically representative of the State and reflects the diversity of the State with respect to race, ethnicity, and types of disabilities across the age span, and users of types of services that an individual with a disability may receive. Answer yes or no. Yes
    2. The advisory council includes a representative of the designated State agency, as defined in section 7 of the Rehabilitation Act of 1973 (29 U.S.C. 705). Answer yes/no/NA. Yes
    3. The advisory council includes a representative of the State agency for individuals who are blind (within the meaning of section 101 of that Act (29 U.S.C. 721)). Answer yes/no/NA. Yes
    4. The advisory council includes a representative of a State center for independent living described in part C of title VII of the Rehabilitation Act of 1973 (29 U.S.C. 796f et seq.). Answer yes/no/NA. Yes
    5. The advisory council includes a representative of the State workforce development board established under section 101 of the Workforce Innovation and Opportunity Act). Answer yes/no/NA. Yes
    6. The advisory council includes a representative of the State educational agency, as defined in section 9101 of the Elementary and Secondary Education Act of 1965 as reauthorized. Answer yes/no/NA. Yes
    7. The advisory council includes other representatives (list below).

Director, DE Division of Services for Aging and Adults with Physical Disabilities

* + 1. The advisory council includes a majority of individuals with disabilities that use assistive technology or their family members or guardians:

A. Enter the number of individuals with disabilities that use AT or their family members or guardians on the advisory council - 7

B. Enter the total number of individuals on the advisory council - 13

C. Calculate the percentage (divide A/B) – 54%

* + 1. If the Statewide AT Program does not have the composition and representation required under section 4(c)(2)(B), explain here.

### Actual Expenditures and Budgeted Allocations

* + 1. **Actual Expenditures Carryover Year Close-out (annual update required-table reset)**

In the following table provide the actual expenditure data for the closed-out carryover fiscal year AT grant award (liquidated the previous December 31). Please note, this data is for a specific year AT Act grant award amount, NOT any specific 12- month period of time as funds from a grant award can be obligated over a 24-month period. (For a State Plan submitted in the spring of 2018, the most recent closed-out carryover year grant award will be the FY16 grant award that began 10/1/2015 with the first year ending on 9/30/2016 and the second carryover year ending on 9/30/2017 with 3-month liquidation period ending 12/31/2017).

| **Actual Expenditures for Closed-out Carryover Year Award** | **Final Expenditures** | **Percentage** |
| --- | --- | --- |
| **A. All State Level Activities** | **$298,512** | **69%** |
| **B. All State Leadership Activities** | **$135,075** | **31%** |
| **C. Transition Training & Technical Assistance** | **$6,408** | **5%** |
| **D. Total Expenditures** | **$433,587** | **100%** |
| **E. Total Award** | **$433,587** |  |
| **F. Lapsed Amount** | **$0** | **0%** |

Note: The final expenditure amount on line D must equal the amount drawn down in the ACL Payment Management System.

Section 4(e)(6) of the AT Act allows a state to carry out any two or more of the required state-level activities, meaning a state can choose not to conduct up to two activities. If the state has claimed flexibility for a state level activity in a given fiscal year, the state does not report data for that activity during that fiscal year and the grant award for that fiscal year would be subject to a maximum 30% of total expenditures for state leadership activities.

States must have a mechanism in place to accurately track all AT Act expenditures by grant award FY and by the state level and state leadership categories. Most direct expenditures like salaries and benefits, contractual expenses, etc. will be clearly attributable to a state level or state leadership activity. For example, expenditures for purchasing equipment for a device loan program will be state level expenses while staff salaries and travel expenses to deliver training will be state leadership. A helpful way of determining state level or state leadership will be to identify where the data reported in the annual progress report for an expenditure activity will be reported. Since most all activities should have associated data reported, if the data is state level (state financing, reuse, device loan or device demonstration) then the activity and associated expenditure is state level. Most staff salaries and benefits can be assigned in total or in portions to state level or state leadership depending on staff job responsibilities and any time and effort logs they are required to keep for federal reporting purposes.

For very generic administrative and operational expenditures, like paper or similar general office supplies, an arbitrary ratio allocation can be used such as a 50/50 split. These very generic expenditures should not be a large portion of the total fiscal year AT Act expenses especially if an indirect rate is used to cover overhead costs. The same arbitrary ratio allocation can be applied to any indirect costs claimed.

* + 1. **Actual YTD Expenditures and Budgeted Allocations for Immediately Preceding Year Award (annual update required-table reset)**

In the following table provide year-to-date (YTD) obligated and liquidated expenditure data for the immediately preceding fiscal year AT grant award along with planned budget allocations for the unobligated remainder of that award. Please note, this data is for a specific year AT Act grant award amount, NOT any specific 12-month period of time as funds from a grant award can be obligated over a 24-month period. (For a State Plan submitted in the spring of 2018, the immediately preceding fiscal year award will be the FY17 grant award that began 10/1/2016 with the first year ending 9/30/2017 and the second carryover year ending 9/30/18).

| **Actual & Planned Immediately Preceding Year Award Expenditures** | **YTD Obligated not Liquidated Expenditures** | **YTD Liquidated Expenditures** | **Planned not yet Obligated Expenditures** | **Total** |
| --- | --- | --- | --- | --- |
| **All State Level Activities** | $ 3,640.00 | $276,748.85 | $1,233.42 | $281,622.27 |
| **All State Leadership Activities** | $1,960.00 | $149,018.61 | $664.15 | $151,642.76 |
| **Transition Training & Technical Assistance** | $258.44 | $19,649.17 | $87.57 | $19,995.18 |
| **Total** | $5,600.00 | $425,767.46 | $1,897.57 | $433,265.03 |

### Activities Conducted

* + 1. **State Level Activities Conducted and Program Structure**

Using the table below, identify all types of state level activities that will be conducted by the Statewide AT Program, who is conducting the activity, from where it is conducted and if a fee is charged. Please remember that annual progress report data is required for any activity identified as conducted in this State Plan.

| **AT Act State Level Activities** | **Activity Conducted?** | **Who conducts? State** | **Who conducts? Other** | **Who conducts? Both** | **Where conducted? Central** | **Where conducted? Regional** | **Where conducted? Both** | **Fee Charged** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **State Financing-Financial Loan** | Yes/No  **No** | No | No | No | No | No | No | No |
| **State Financing-Other that Directly Provides AT** | Yes/No  **Yes** | Yes | No | No | No | No | Yes | No |
| **State Financing-Other that Creates Savings for AT** | Yes/No  **No** | No | No | No | No | No | No | No |
| **Reuse-Device Exchange** | Yes/No  **Yes** | Yes | No | No | No | No | Yes | No |
| **Reuse-Device Open Ended Loan or Reassign** | Yes/No  **Yes** | Yes | No | No | No | No | Yes | No |
| **Device short-term loan** | Yes/No  **Yes** | Yes | No | No | No | Yes | No | No |
| **Device demonstra-tion** | Yes/No  **Yes** | Yes | No | No | No | Yes | No | No |

* + 1. **Comparability and Flexibility**

For any of the four State Level Activities that are not conducted, the Statewide AT Program must claim comparability or flexibility in the table below. The table below repeats the yes/no from the previous table identifying the activities the state is conducting and requires identification of flexibility or comparability for those activities the Statewide AT Program is not conducting.

| **Comparability & Flexibility** | **Yes/No** | **State Level Activities** | **Not Performed Claiming --** |
| --- | --- | --- | --- |
| **Financial Loan** | No | State Financing | Comparability/Flexibility (required if all 3 are No) |
| **Other State Financing that Directly Provides AT** | Yes | State Financing | Comparability/Flexibility (required if all 3 are No) |
| **Other State Financing that Creates Savings for AT** | No | State Financing | Comparability/Flexibility (required if all 3 are No) |
| **Device Exchange** | Yes | Reuse | Comparability/Flexibility (required if both are No) |
| **Device Reassignment or Open-Ended Loan** | Yes | Reuse | Comparability/Flexibility (required if both are No) |
| **Device short-term loan** | Yes | Short-term Loan | Comparability/Flexibility |
| **Device demonstration** | Yes | Demonstration | Comparability/Flexibility |

**Multiple Activity Item Instructions**

Section 4(d)(5) of the AT Act requires that the State Plan include a description of how the Statewide AT Program will implement its State-level and State Leadership activities. For the purposes of the following portions of the State Plan, there is no distinction between a Lead Agency or Implementing Entity in terms of implementation. If an Implementing Entity is used, the State Plan reports on how that entity is implementing the Act.

Section 4(d)(4) requires that the State Plan describe how various public and private entities will be involved in the implementation of those activities, including a description of the nature and extent of resources that will be committed by public and private collaborators. Section 4(d)(7) also requires that the State Plan include a description of the State-level and State Leadership Activities the state will support with state funds. Section 4(e)(3)(B)(iii) requires that states coordinate and collaborate their State-level and State Leadership activities among public and private entities.

Sections C-G of this State Plan contains items intended to meet these requirements for each AT Act authorized activity. While Sections do request unique information about specific activities, each begins with the same request for information regarding collaboration. Use the instructions below as a reference for this question throughout the State Plan, as the instructions will not be repeated in each section.

**If this activity is conducted through a formal written agreement, by providing financial support to other entities or by receiving financial support from other entities please identify that coordination and collaboration in the table below.**

| **Collaborating organizations conducting this activity** | **Have written agreement with this entity** | **Provide financial support to this entity** | **Receive financial support from this entity** |
| --- | --- | --- | --- |
| **Banks/financial institution** | No | No | No |
| **Independent Living Center** | No | No | No |
| **Easter Seals** | No | No | No |
| **Disability/AT Organizations** | No | No | No |
| **Federal Entities/Agencies** | No | No | No |
| **State Entities/Agencies** | No | No | No |
| **Local/Community Entities** | No | No | No |
| **Private Entities** | No | No | No |
| **Other** *(describe)* |  |  |  |

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## State Financing Activities

The AT Act describes state financing activities as activities that increase:

“access to, and funding for, assistive technology devices and assistive technology services (which shall not include direct payment for such a device or service for an individual with a disability but may include support and administration of a program to provide such payment), including development of systems to provide and pay for such devices and services, for targeted individuals and entities described in section 3(16)(A), including—

1. support for the development of systems for the purchase, lease, or other acquisition of, or payment for, assistive technology devices and assistive technology services; or
2. support for the development of State-financed or privately financed alternative financing systems of subsidies (which may include conducting an initial 1-year feasibility study of, improving, administering, operating, providing capital for, or collaborating with an entity with respect to, such a system) for the provision of assistive technology devices, such as—
3. a low-interest loan fund;
4. an interest buy-down program;
5. a revolving loan fund;
6. a loan guarantee or insurance program;
7. a program providing for the purchase, lease, or other acquisition of assistive technology devices or assistive technology services; or
8. another mechanism that is approved by the Secretary.”

For the purposes of this State Plan, state financing activities include financial loan programs, programs that directly provide AT such as home modification programs, telecommunications distribution programs, and last resort funds, and programs that create savings for AT acquisition such as cooperative buying programs and AT leasing programs. Each of these activities is defined in the corresponding section of this State Plan.

Section 4(d)(5) of the AT Act requires that the State Plan include a description of how the Statewide AT Program will implement its State-level and State Leadership activities. Further, section 4(d)(4) requires that the State Plan describe how various public and private entities will be involved in the implementation of those activities, including a description of the nature and extent of resources that will be committed by public and private collaborators. Section 4(d)(7) also requires that the State Plan include a description of the State-level and State Leadership Activities the state will support with state funds. Section 4(e)(3)(B)(iii) requires that states coordinate and collaborate their State-level and State Leadership activities among public and private entities. The following items are intended to meet these requirements for State Financing Activities. Respond only to the items that correspond with the State Financing Activities selected in Section B of this Plan.

### Financial Loan Program -

A financial loan program provides financial loans for purchase of AT devices and services. A financial loan program may make loans directly (revolving loans) or may make partnership loans using dollars from another source, usually a financial institution.

* + 1. **If you conduct this activity through a formal written agreement, by providing financial support to other entities or by receiving financial support from other entities please identify that coordination and collaboration in the table below.**

| **Collaborating organizations conducting this activity** | **Have written agreement with this entity** | **Provide financial support to this entity** | **Receive financial support from this entity** |
| --- | --- | --- | --- |
| **Banks/financial institution** | No | No | No |
| **Independent Living Center** | No | No | No |
| **Easter Seals** | No | No | No |
| **Disability/AT Organizations** | No | No | No |
| **Federal Entities/Agencies** | No | No | No |
| **State Entities/Agencies** | No | No | No |
| **Local/Community Entities** | No | No | No |
| **Private Entities** | No | No | No |
| **Other** *(describe)* |  |  |  |

* + 1. **This activity offers the following types of assistance (identify all that apply).**
* Revolving loans
* Loan guarantees
* Interest buy-downs
* Combined loan guarantee and interest buy-down
  + 1. **The lowest interest amount for loans as established by the policies of the activity (leave blank if NA). Provide a percentage in XX.XX% form.**
    2. **The highest interest amount for loans as established by the policies of the activity (leave blank if NA). Provide a percentage in XX.XX% form.**
    3. **The lowest loan amount provided as established by the policies of the activity (leave blank if N/A). Provide dollar amount.**
    4. **The highest loan amount provided as established by the policies of the activity (leave blank if N/A). Provide dollar amount.**
    5. **Describe the activity.**
    6. **The online page for this specific activity can be found at:**

### Other State Financing Activities Directly Provide AT

* + 1. **If other state financing activities that directly provide AT are conducted through a formal written agreement, by providing financial support to other entities or by receiving financial support from other entities please identify that coordination and collaboration in the table below.**

| **Collaborating organizations conducting this activity** | **Have written agreement with this entity** | **Provide financial support to this entity** | **Receive financial support from this entity** |
| --- | --- | --- | --- |
| **Banks/financial institution** | No | No | No |
| **Independent Living Center** | No | No | No |
| **Easter Seals** | No | No | No |
| **Disability/AT Organizations** | No | No | No |
| **Federal Entities/Agencies** | No | No | Yes |
| **State Entities/Agencies** | No | No | No |
| **Local/Community Entities** | No | No | No |
| **Private Entities** | No | No | Yes |
| **Other** *(describe)*  University of Delaware Tobin Fund for Visual Assistive Technology |  |  | Yes |

* + 1. **The following activities are conducted**

| **Activities** | **Check if Conducted** |
| --- | --- |
| **Telecommunications Equipment Distribution Program (EDP)-State** | No |
| **Deaf/Blind Telecommunications EDP-Federal** | Yes |
| **Last Resort Fund** | Yes |
| **Home Modification Program** | Yes |
| **Other** *(describe)*  Currency reader distribution, Federal  Borrow-to-own Low Vision Devices | Yes |

* + 1. **Describe the activity or activities.**

Delaware operates a number of equipment distribution programs in which equipment is provided at no cost to an eligible individual. The equipment belongs to the individual after they receive it through these programs. The programs include:

1. iCanConnect, the National Deaf/Blind Equipment Distribution Program funded by the Federal Communications Commission. Through this program, we provide equipment to individuals with dual sensory loss that enables them to access telecommunications. A number of items are available in our Assistive Technology Resource Centers for demonstration and loan, and eligible individuals may receive evaluation of their technology needs and training once equipment is acquired through this program. All funding used in support of this program is provided by federal sources outside the AT Act. There are no fees associated with this program but there are financial eligibility criteria.

2. A last resort fund for individuals who are blind/low vision that enables them to acquire devices with a unit cost above $100. To be eligible, individuals must have exhausted their options for acquiring AT through other sources and must have an evaluation from a qualified specialist indicating that the technology they request through the program is an appropriate match to their needs. AT Act funds support the administration of this program, and equipment purchase is funded by the Tobin Fund for Visual Assistive Technology at the University of Delaware. There are no fees associated with this program but there are financial eligibility criteria.

3. The Nowhere Else To Turn (NETT) Program funded by the Christopher and Dana Reeve Foundation. Also a last resort fund, NETT provides AT and home modifications that enable individuals to live more safely and comfortably in their homes. Only individuals with a paralysis-causing condition are eligible for the program, and there are financial eligibility criteria as well as a requirement that individuals must have exhausted their options for acquiring the items they seek through other sources. There are no fees associated with this program. (The program concluded in 2019).

4. A Currency Reader distribution program in which DATI serves as the in-state distribution hub for i-Bill currency readers on behalf of the U.S. Department of the Treasury, Bureau of Engraving and Printing. AT Act funds support the administration of this program. AT Act funds support the administration of this program. The only eligibility requirement is that the individual must be certified as requiring a currency reader due to blindness/low vision; this certification can be done by DATI AT Specialists. There are no fees associated with this program.

5. The Borrow-to-Own Low-vision Device (BOLD) program, in which individuals who are blind/low vision can acquire devices with a unit cost of $100 or less. Eligible individuals are required to borrow the device from the DATI inventory prior to making application to ensure that the device requested has been shown to meet their needs. There are no financial eligibility criteria, although individuals are encouraged to use their own resources if financial need is not an issue. AT Act funds support the administration of this program, and equipment purchase is funded by the Tobin Fund for Visual Assistive Technology at the University of Delaware. There are no fees associated with this program.

* + 1. **The online page (or pages) for this specific activity can be found at:** <https://www.cds.udel.edu/at/giveaway/>

### Other State Financing Activities Create AT Savings

* + 1. **If other state financing activities that create AT savings are conducted through a formal written agreement, by providing financial support to other entities and/or by receiving financial support from other entities please identify that coordination and collaboration in the table below.**

| **Collaborating organizations conducting this activity** | **Have written agreement with this entity** | **Provide financial support to this entity** | **Receive financial support from this entity** |
| --- | --- | --- | --- |
| **Banks/financial institution** | No | No | No |
| **Independent Living Center** | No | No | No |
| **Easter Seals** | No | No | No |
| **Disability/AT Organizations** | No | No | No |
| **Federal Entities/Agencies** | No | No | Yes |
| **State Entities/Agencies** | No | No | No |
| **Local/Community Entities** | No | No | No |
| **Private Entities** | No | No | No |
| **Other** *(describe)* |  |  |  |

* + 1. **The following activities are conducted**

| **Activities** | **Check if Conducted** |
| --- | --- |
| **Cooperative Buying Program** | No |
| **AT Lease Program** | No |
| **AT Fabrication Program** | Yes |
| **Other** *(describe)* |  |

* + 1. **Describe the activity.**

With federal funding from the U.S. Department of Education, Office of Special Education Programs, an AT fabrication effort focused primarily on solutions for children birth through age 5. Volunteers from the community collaborated with project staff in creating a variety of solutions from common materials. The fabricATe website offers an “AT Solutions Search” function related to many typical early childhood activities and routines. There were no fees associated with this activity.

* + 1. **The online page (or pages) for this specific activity can be found at:** <https://www.fabricate4all.org>

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## Device Reutilization Activities

The AT Act describes the State-level activity of device reutilization as follows:

“DEVICE REUTILIZATION PROGRAMS. —The State shall directly, or in collaboration with public or private entities, carry out assistive technology device reutilization programs that provide for the exchange, repair, recycling, or other reutilization of assistive technology devices, which may include redistribution through device sales, loans, rentals, or donations.”

For the purposes of this State Plan, device reutilization activities are categorized as either device exchange activities, device refurbish and reassign activities or open-ended loan activities. Device exchange activities are those in which the Statewide AT Program facilitates the transfer of a device from a consumer who does not need the device to a consumer who could use the device without the organization taking possession of the device at any time. Devices are listed in a “want ad” or other type of posting and consumers can contact and arrange to obtain the device (either by purchasing it or obtaining it for free) from the current owner. Exchange activities do not involve warehousing inventory and do not include repair, sanitization or refurbishing of used devices. In some cases, a Statewide AT Program serves as an intermediary directly involved in making this exchange; in others the consumer and current owner make this exchange without the involvement of the Statewide AT Program.

Section 4(d)(5) of the AT Act requires the State Plan include a description of how the Statewide AT Program will implement State-level and State Leadership activities. Further, section 4(d)(4) requires that the State Plan describe how various public and private entities will be involved in the implementation of those activities, including a description of the nature and extent of resources that will be committed by public and private collaborators. Section 4(d)(7) requires that the State Plan include a description of the State-level and State Leadership Activities the state will support with state funds. Section 4(e)(3)(B)(iii) requires that states coordinate and collaborate their State-level and State Leadership activities among public and private entities.

### Device Exchange

* + 1. **If device exchange activities are conducted through a formal written agreement, by providing financial support to other entities and/or by receiving financial support from other entities please identify that coordination and collaboration in the table below.**

| **Collaborating organizations conducting this activity** | **Have written agreement with this entity** | **Provide financial support to this entity** | **Receive financial support from this entity** |
| --- | --- | --- | --- |
| **Banks/financial institution** | No | No | No |
| **Independent Living Center** | No | No | No |
| **Easter Seals** | No | No | No |
| **Disability/AT Organizations** | No | No | No |
| **Federal Entities/Agencies** | No | No | No |
| **State Entities/Agencies** | No | No | No |
| **Local/Community Entities** | No | No | No |
| **Private Entities** | No | No | No |
| **Other** *(describe)* |  |  |  |

* + 1. **Select the option that best describes what happens when a device is exchanged. Identify only one.**
* The transaction is direct consumer-to-consumer
* The Statewide AT Program is involved in the transaction

*The transaction is direct consumer-to-consumer -* The exchange is set up so that the person who wants the device directly contacts the person who has the device and the two of them work out the details of the exchange without the involvement of the Statewide AT Program. Occasionally, an individual may not want to post contact information on the exchange and requests that the Statewide AT Program be the contact. In these cases, the Statewide AT Program’s only responsibility is providing the contact information to those who ask.

*The Statewide AT Program is involved in the transaction* - A consumer who wants a device **must** go through the Statewide AT Program to connect with the person who has the device. The role of the Statewide AT Program may vary once this connection has been made, but the Statewide AT Program undertakes some level of control over the exchanges made through its program.

* + 1. **Describe the activity.**

The AT Exchange is a "classified ads" service, operated by the DATI, that connects people with available AT. People list devices that they no longer need for either sale or donation, or post a listing for a device that they are looking to purchase. The comprehensive list of postings, organized by equipment category, is available on the website. Contact information is posted with each listing. Once the buying and selling parties have made contact, they assume full responsibility for all arrangements involved in the exchange of the device. There is no cost to use the Exchange or to have a listing on the Exchange. Owners of available items have complete discretion to donate or charge whatever price they wish. Likewise, people seeking AT are free to negotiate the terms of the exchange.

Individuals can access the AT Exchange via the website, or by calling in to a central service. DATI staff ensure that all listings are complete prior to posting, and follow up with buyers and sellers to determine their satisfaction with the service and to verify the value of the transaction for data reporting purposes.

Instructions: Explain in the simplest terms possible how this activity is conducted; a person unfamiliar with the program should be able to read this explanation and understand what the Statewide AT Program is “doing”. This explanation should make it clear how this activity is related to the purposes of the AT Act. It also should describe who the activity is intended to serve, specifically if only particular populations of individuals are served by the activity or if there are qualifications for participation in the activity. The role of the Statewide AT Program in carrying out the activity should be explained clearly and any fees charged should be described. If there is more than one distinct program within this activity area, number and describe each succinctly.

* + 1. **The online page for this specific activity can be found at:** [**http://www.dati.org/v3/home.php**](http://www.dati.org/v3/home.php)

### Device Refurbish and Reassignment and/or Open-ended Loan

* + 1. **If device refurbish and reassignment and/or open-ended loan activities are conducted through a formal written agreement, by providing financial support to other entities and/or by receiving financial support from other entities please identify that coordination and collaboration in the table below.**

| **Collaborating organizations conducting this activity** | **Have written agreement with this entity** | **Provide financial support to this entity** | **Receive financial support from this entity** |
| --- | --- | --- | --- |
| **Banks/financial institution** | No | No | No |
| **Independent Living Center** | No | No | No |
| **Easter Seals** | No | No | No |
| **Disability/AT Organizations** | No | No | No |
| **Federal Entities/Agencies** | No | No | Yes |
| **State Entities/Agencies** | No | No | No |
| **Local/Community Entities** | No | No | No |
| **Private Entities** | No | No | No |
| **Other** *(describe)* | No | No | No |

* + 1. **Select the option(s) that describe how a reutilized device is provided to a recipient. Identify as many as apply.**
* **Device ownership is transferred to the recipient**
* **Device is loaned for as long as the recipient needs it with no ownership transfer.**

*Device ownership is transferred to the recipient –* After the device is reassigned it is not tracked or in any way controlled by the State AT Program or its supportive agencies.

*Device is on open-ended loan -* A recipient has possession of the device as long as they need it but the State AT Program or its partner agencies retain ownership of the device.

* + 1. **Describe the activity.**

The DATI engages in a limited open-ended loan program focused on young children and early care and education providers. This program is a result of a federal grant from the U.S. Department of Education, Office of Special Education Programs, which enabled DATI to build its inventory of products with particular relevance to children birth to age 5. While most equipment loan activity is governed by the program’s typical timeframes, there are circumstances in which a piece of equipment may remain with a provider or family for an extended period. Many of these products are those that children will “outgrow” after a time. We track all devices using our customary procedures, and contact the recipient of the open-ended loan on a regular basis to determine if the item is still serving its intended purpose. When it is no longer useful, the item can be returned to the program, sanitized, and returned to the demonstration and loan library.

* + 1. **The online page (or pages) for this specific activity can be found at:**

There is no specific URL; the early childhood inventory can be viewed at [www.cds/udel.edu/at/dati/](http://www.cds/udel.edu/at/dati/)

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## Device Short-term Loan Activity

The AT Act indicates that Statewide AT Programs are to “directly or in collaboration with public or private entities, carry out device loan programs that provide short-term loans of assistive technology devices to individuals, employers, public agencies, or others seeking to meet the needs of targeted individuals and entities, including others seeking to comply with IDEA, ADA and Section 504.” The purpose of a device loan may be -- (1) to assist in decision making, (2) to serve as a loaner while the consumer is waiting for device repair or funding, (3) to provide an accommodation on a short-term basis for a time limited event or situation or (4) to conduct training, self-education or other professional development activity.

Section 4(d)(5) of the AT Act requires that the State Plan include a description of how the Statewide AT Program will implement its State-level and State Leadership activities. Further, section 4(d)(4) requires that the State Plan describe how various public and private entities will be involved in the implementation of those activities, including a description of the nature and extent of resources that will be committed by public and private collaborators. Section 4(d)(7) also requires that the State Plan include a description of the State-level and State Leadership Activities the state will support with state funds. Section 4(e)(3)(B)(iii) requires that states coordinate and collaborate their State-level and State Leadership activities among public and private entities. The following items are items intended to meet these requirements for device loan activities.

### Short-term Device Loan

* + 1. **If short-term device loan activities are conducted through a formal written agreement, by providing financial support to other entities and/or by receiving financial support from other entities please identify that coordination and collaboration in the table below.**

| **Collaborating organizations conducting this activity** | **Have written agreement with this entity** | **Provide financial support to this entity** | **Receive financial support from this entity** |
| --- | --- | --- | --- |
| **Banks/financial institution** | No | No | No |
| **Independent Living Center** | No | No | No |
| **Easter Seals** | No | No | No |
| **Disability/AT Organizations** | No | No | No |
| **Federal Entities/Agencies** | No | No | Yes |
| **State Entities/Agencies** | No | No | Yes |
| **Local/Community Entities** | No | No | No |
| **Private Entities** | No | No | Yes |
| **Other (***describe)*  University of Delaware Tobin Fund for Visual Assistive Technology |  |  | Yes |

* + 1. **Select the option that describes how the majority of devices loaned are delivered to and returned from a borrower. Identify only one.**

**The majority of devices are shipped via mail or other delivery service.**

**The majority of devices are delivered or picked up in-person.**

Statewide AT Programs use one of two methods for getting devices to borrowers using their short-term loan program. Choose the option that is used for the majority of the device loans issued.

* + 1. **Describe the activity.**

The short-term loan program is operated by the State AT Program (DATI) and is available to Delawareans with disabilities, their families, the providers who support them, and entities/organizations statewide promoting awareness and use of AT. All but one of the 4500+ items can be lent without further eligibility requirements.

* + 1. **The online page for this specific activity can be found at:** https://www.cds.udel.edu/at/dati/

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## Device Demonstration Activity

The AT Act describes device demonstrations as activities to “directly, or in collaboration with public and private entities, such as one-stop partners, as defined in section 101 of the Workforce Investment Act of 1998 (29 U.S.C. 2801), demonstrate a variety of assistive technology devices and assistive technology services (including assisting individuals in making informed choices regarding, and providing experiences with, the devices and services), using personnel who are familiar with such devices and services and their applications.” Section 4(e)(2)(D)

Device demonstrations compare the features and benefits of AT devices to enable informed decision-making. In a device demonstration, guided experience with the device(s) is provided to the participant with the assistance of someone who has technical expertise related to the device(s). This expert may be in the same location as the participant or may assist the participant through Internet or distance learning mechanism that provides real-time, effective communication to deliver the necessary device exploration.

A demonstration is characterized by its interactive nature whereby the participant can interact with the device and an expert to increase their knowledge and understanding about the details and functions of a device; the participant drives the demonstration and has the ability to interact and have their individual questions about the device addressed. If the demonstration is conducted via the internet or distance learning mechanism it must be a real-time, interactive demonstration that provides one-on-one assistance to the participant. A web-based demonstration that is archived or is a static presentation without interaction is considered an awareness activity, not a demonstration.

Section 4(d)(5) of the AT Act requires that the State Plan include a description of how the Statewide AT Program will implement its State-level and State Leadership activities. Further, section 4(d)(4) requires that the State Plan describe how various public and private entities will be involved in the implementation of those activities, including a description of the nature and extent of resources that will be committed by public and private collaborators. Section 4(d)(7) also requires that the State Plan include a description of the State-level and State Leadership Activities the state will support with state funds. Section 4(e)(3)(B)(iii) requires that states coordinate and collaborate their State-level and State Leadership activities among public and private entities. The following items are items intended to meet these requirements for device demonstration activities.

### Device Demonstration

* + 1. **If device demonstration activities are conducted through a formal written agreement, by providing financial support to other entities and/or by receiving financial support from other entities please identify that coordination and collaboration in the table below.**

| **Collaborating organizations conducting this activity** | **Have written agreement with this entity** | **Provide financial support to this entity** | **Receive financial support from this entity** |
| --- | --- | --- | --- |
| **Banks/financial institution** | No | No | No |
| **Independent Living Center** | No | No | No |
| **Easter Seals** | No | No | No |
| **Disability/AT Organizations** | No | No | No |
| **Federal Entities/Agencies** | No | No | Yes |
| **State Entities/Agencies** | No | No | Yes |
| **Local/Community Entities** | No | No | No |
| **Private Entities** | No | No | Yes |
| **Other** *(describe).*  University of Delaware Tobin Fund for Visual Assistive Technology |  |  | Yes |

* + 1. **Describe the activity.**

The device demonstration program is operated by the State AT Program (DATI) and is available to Delawareans with disabilities, their families, the providers who support them, and entities/organizations statewide promoting awareness and use of AT. Assistive Technology Resource Centers operate in Newark (on the University of Delaware campus), in Dover, and in Georgetown. Equipment in the inventory has been purchased with funds from federal agencies, state agencies and private entities. Equipment is available for loan that meets the needs of adults and children of all ages with all types of disabilities. The program includes over 4500 products, including switches and mounts, computer access devices, environmental controls, hearing devices, home automation products, vision devices, communication devices, aids for daily living, and toys and other recreational products. At Program staff provide device demonstrations to highlight the features of a variety of products and enable Delawareans to identify products that best meet their needs. When devices are identified as potentially meeting individual needs, our customers are encouraged to borrow the device to ensure that it functions well for the individual in their customary environments (for example, home, school, work, during worship services). When device selections are finalized, program staff provide referrals and resources to support acquisition. The State AT Program does not sell products to the public. Device demonstrations are available at the Assistive Technology Resource Centers, and can also be scheduled to be held at community locations. There are no fees associated with device loans.

In addition to our general device demonstration program, the State AT Program has a targeted equipment demonstration program for older individuals. The inventory for this program consists of highly practical products enabling individuals to live safely and with dignity, and to engage in favorite activities. The equipment for this program was acquired with funding from the Delaware Division of Services for Aging and Adults with Physical Disabilities, and this specialized inventory can be found in each of the three Assistive Technology Resource Centers across the state.

**3. The online page for this specific activity can be found at:** https://www.cds.udel.edu/at/dati/

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## State Leadership Activities

Training Activities

The AT Act describes training as follows:

“(i) TRAINING AND TECHNICAL ASSISTANCE. —

(I) IN GENERAL. —The State shall directly, or provide support to public or private entities with demonstrated expertise in collaborating with public or private agencies that serve individuals with disabilities, to develop and disseminate training materials, conduct training, and provide technical assistance, for individuals from local settings statewide, including representatives of State and local educational agencies, other State and local agencies, early intervention programs, adult service programs, hospitals and other health care facilities, institutions of higher education, and businesses.

(II) AUTHORIZED ACTIVITIES. —In carrying out activities under sub clause (I), the State shall carry out activities that enhance the knowledge, skills, and competencies of individuals from local settings described in sub clause (I), which may include—

(aa) general awareness training on the benefits of assistive technology and the Federal, State, and private funding sources available to assist targeted individuals and entities in acquiring assistive technology;

(bb) skills-development training in assessing the need for assistive technology devices and assistive technology services;

(cc) training to ensure the appropriate application and use of assistive technology devices, assistive technology services, and accessible technology for e-government functions;

(dd) training in the importance of multiple approaches to assessment and implementation necessary to meet the individualized needs of individuals with disabilities; and

(ee) technical training on integrating assistive technology into the development and implementation of service plans, including any education, health, discharge, Olmstead, employment, or other plan required under Federal or State law.”

Training activities are instructional events, usually planned in advance for a specific purpose or audience, and are designed to increase participants’ knowledge, skills, and competencies regarding AT. Such events can be delivered to large or small groups, in-person, or via telecommunications or other distance education mechanisms. In general, participants in training can be individually identified and could complete an evaluation of the training. Examples of training include classes, workshops, and presentations that have a goal of increasing skills, knowledge, and competency, as opposed to training intended only to increase general awareness of AT. Training activities have more depth and breadth than public awareness activities and are focused on skill building and competency development.

Section 4(d)(5) of the AT Act requires that the State Plan include a description of how the Statewide AT Program will implement its State-level and State Leadership activities. Further, section 4(d)(4) requires that the State Plan describe how various public and private entities will be involved in the implementation of those activities, including a description of the nature and extent of resources that will be committed by public and private collaborators. Section 4(d)(7) also requires that the State Plan include a description of the State-level and State Leadership Activities the state will support with state funds. Section 4(e)(3)(B)(iii) requires that states coordinate and collaborate their State-level and State Leadership activities among public and private entities. The following items are items intended to meet these requirements for training activities.

### Training

* + 1. **If training activities are conducted through a formal written agreement, by providing financial support to other entities and/or by receiving financial support from other entities please identify that coordination and collaboration in the table below.**

| **Collaborating organizations conducting this activity** | **Have written agreement with this entity** | **Provide financial support to this entity** | **Receive financial support from this entity** |
| --- | --- | --- | --- |
| **Banks/financial institution** | No | No | No |
| **Independent Living Center** | No | No | No |
| **Easter Seals** | No | No | No |
| **Disability/AT Organizations** | No | No | No |
| **Federal Entities/Agencies** | No | No | Yes |
| **State Entities/Agencies** | No | No | Yes |
| **Local/Community Entities** | No | No | No |
| **Private Entities** | No | No | No |
| **Other** *(describe)* |  |  |  |

* + 1. **Provide a short description of at least one and no more than three planned training activities. One of the activities described must be planned Information and Communication Technology (ICT) accessibility training that will provide the required ICT Training performance measures. If the Statewide AT Program is meeting the transition requirements of the AT Act through training, please describe that planned activity. If the Statewide AT Program sponsors or co-sponsors a statewide conference please include that event as one you describe.**

**Planned ICT Accessibility Training (required)**

DATI collaborates with other partners at the University of Delaware—the Office of Educational Technology, Disability Support Services, and Information Technologies—to host half-day workshops focus on accessibility features within common computer technologies. A keynote presentation is followed by workshops that emphasize the creation of accessible documents and facilitate access to/use of accessibility features built into the products.

**Planned Transition Training or Other Training Activity (optional)**

**Planned Statewide Conference or Other Training Activity (optional)**

The Delaware Assistive Technology Initiative is a primary sponsor of the Statewide Inclusion Conference, which typically draws 700 educators. Following a keynote presentation, educators select a workshop in which they will participate for the remainder of the day. The assistive technology strand in the upcoming conference features Chris Russell, an expert on cortical visual impairment, who talks about how to modify AT and learning environments to make them more accessible and useful.

* + 1. **The online page for this specific activity can be found at:**

https://www.pcs.udel.edu/inclusion-conference/

Technical Assistance Activities

The AT Act describes training as follows:

“(i) TRAINING AND TECHNICAL ASSISTANCE. —

(I) IN GENERAL. —The State shall directly, or provide support to public or private entities with demonstrated expertise in collaborating with public or private agencies that serve individuals with disabilities, to develop and disseminate training materials, conduct training, and provide technical assistance, for individuals from local settings statewide, including representatives of State and local educational agencies, other State and local agencies, early intervention programs, adult service programs, hospitals and other health care facilities, institutions of higher education, and businesses.

(II) AUTHORIZED ACTIVITIES. —In carrying out activities under sub clause (I), the State shall carry out activities that enhance the knowledge, skills, and competencies of individuals from local settings described in sub clause (I), which may include—

(aa) general awareness training on the benefits of assistive technology and the Federal, State, and private funding sources available to assist targeted individuals and entities in acquiring assistive technology;

(bb) skills-development training in assessing the need for assistive technology devices and assistive technology services;

(cc) training to ensure the appropriate application and use of assistive technology devices, assistive technology services, and accessible technology for e-government functions;

(dd) training in the importance of multiple approaches to assessment and implementation necessary to meet the individualized needs of individuals with disabilities; and

(ee) technical training on integrating assistive technology into the development and implementation of service plans, including any education, health, discharge, Olmstead, employment, or other plan required under Federal or State law.”

Technical Assistance (TA) is direct problem-solving services provided by Statewide AT Program staff to assist programs and agencies in improving their services, management, policies and/or outcomes. TA may be provided in person, by electronic media such as telephone, video or e-mail and by other means. The following are examples of technical assistance: needs assessment, program planning or development, curriculum or materials development, administrative or management consultation, program evaluation and site reviews of external organizations, and policy development.

Section 4(d)(5) of the AT Act requires that the State Plan include a description of how the Statewide AT Program will implement its State-level and State Leadership activities. Further, section 4(d)(4) requires that the State Plan describe how various public and private entities will be involved in the implementation of those activities, including a description of the nature and extent of resources that will be committed by public and private collaborators. Section 4(d)(7) also requires that the State Plan include a description of the State-level and State Leadership Activities the state will support with state funds. Section 4(e)(3)(B)(iii) requires that states coordinate and collaborate their State-level and State Leadership activities among public and private entities. The following items are items intended to meet these requirements for technical assistance activities.

### Technical Assistance

* + 1. **If technical assistance activities are conducted through a formal written agreement, by providing financial support to other entities and/or by receiving financial support from other entities please identify that coordination and collaboration in the table below.**

| **Collaborating organizations conducting this activity** | **Have written agreement with this entity** | **Provide financial support to this entity** | **Receive financial support from this entity** |
| --- | --- | --- | --- |
| **Banks/financial institution** | No | No | No |
| **Independent Living Center** | No | No | No |
| **Easter Seals** | No | No | No |
| **Disability/AT Organizations** | No | No | No |
| **Federal Entities/Agencies** | No | No | Yes |
| **State Entities/Agencies** | No | No | Yes |
| **Local/Community Entities** | No | No | No |
| **Private Entities** | No | No | No |
| **Other** *(describe)* | No | No | No |

* + 1. **Provide a short description of at least one and no more than two planned technical assistance activities. If the Statewide AT Program is meeting the transition requirements of the AT Act through technical assistance, please describe that planned activity.**

**Planned Transition Technical Assistance or Other Technical Assistance Activity (required)**

The DATI will collaborate with the state agencies serving children from birth through school exit in creating a guidance document specifying expectations regarding AT consideration, acquisition, documentation, training and use. The management of AT during periods of transition (from early intervention to special education, and from special education to adult life) will be addressed in this document.

**Planned Other Technical Assistance Activity (optional)**

The DATI collaborates with the Delaware Department of Education and the Delaware Division for the Visually Impaired in promoting the use of accessible educational materials for students with print disabilities. The DATI operates the centralized Delaware Accessible Instructional Materials Center under contract from the Delaware Department of Education; the AIM center produces accessible materials, delivers training and technical assistance, and produces guidance documents and other supportive resources.

Public Awareness Activities

The AT Act says the following about Public Awareness:

“The State shall conduct public-awareness activities designed to provide information to targeted individuals and entities relating to the availability, benefits, appropriateness, and costs of assistive technology devices and assistive technology services, including—

(aa) the development of procedures for providing direct communication between providers of assistive technology and targeted individuals and entities, which may include partnerships with entities in the statewide and local workforce investment systems established under the Workforce Innovation and Opportunities Act (29 U.S.C. 3101 et seq.), State vocational rehabilitation centers, public and private employers, or elementary and secondary public schools;

(bb) the development and dissemination, to targeted individuals and entities, of information about State efforts related to assistive technology; and

(cc) the distribution of materials to appropriate public and private agencies that provide social, medical, educational, employment, and transportation services to individuals with disabilities.”

Public awareness activities are designed to reach large numbers of people, including activities such as public service announcements, radio talk shows and news reports, newspaper stories and columns, newsletters, brochures, and public forums.

Section 4(d)(5) of the AT Act requires that the State Plan include a description of how the Statewide AT Program will implement its State-level and State Leadership activities. Further, section 4(d)(4) requires that the State Plan describe how various public and private entities will be involved in the implementation of those activities, including a description of the nature and extent of resources that will be committed by public and private collaborators. Section 4(d)(7) also requires that the State Plan include a description of the State-level and State Leadership Activities the state will support with state funds. Section 4(e)(3)(B)(iii) requires that states coordinate and collaborate their State-level and State Leadership activities among public and private entities. The following items are items intended to meet these requirements for public awareness activities.

### Public Awareness

* + 1. **If public awareness activities are conducted through a formal written agreement, by providing financial support to other entities and/or by receiving financial support from other entities please identify that coordination and collaboration in the table below.**

| **Collaborating organizations conducting this activity** | **Have written agreement with this entity** | **Provide financial support to this entity** | **Receive financial support from this entity** |
| --- | --- | --- | --- |
| **Banks/financial institution** | No | No | No |
| **Independent Living Center** | No | No | No |
| **Easter Seals** | No | No | No |
| **Disability/AT Organizations** | No | No | No |
| **Federal Entities/Agencies** | No | No | No |
| **State Entities/Agencies** | No | No | Yes |
| **Local/Community Entities** | No | No | No |
| **Private Entities** | No | No | Yes |
| **Other** *(describe)* | No | No | No |

* + 1. **Provide a short description of at least one and no more than two planned major public awareness activities**. **If the Statewide AT Program conducts a major ongoing public awareness activity such as an annual AT awareness day with a Governor’s Proclamation, please include that activity.**

**Major Annual Planned or Other Public Awareness Activity (required)**

The Delaware Assistive Technology Initiative is a primary sponsor of the LIFE (Liberty, Independence through Assistive Technology, Families, Education) Conference. Following a keynote presentation, a strand of presentations aligned with each of the major themes noted above continues throughout the day. AT presentations focused on different types of AT, funding mechanisms and advocacy. The conference also features abundant exhibits, including one hosted by the DATI. The conference typically occurs in January.

**Planned Other Public Awareness Activity (optional)**

Information and Assistance Activities

The AT Act says the following about information and referral activities, which for the purpose of this State Plan are called information and assistance activities:

“(aa) IN GENERAL. — The State shall directly, or in collaboration with public or private (such as nonprofit) entities, provide for the continuation and enhancement of a statewide information and referral system designed to meet the needs of targeted individuals and entities.

(bb) CONTENT. — The system shall deliver information on assistive technology devices, assistive technology services (with specific data regarding provider availability within the State), and the availability of resources, including funding through public and private sources, to obtain assistive technology devices and assistive technology services. The system shall also deliver information on the benefits of assistive technology devices and assistive technology services with respect to enhancing the capacity of individuals with disabilities of all ages to perform activities of daily living.”

Section 4(d)(5) of the AT Act requires that the State Plan include a description of how the Statewide AT Program will implement its State-level and State Leadership activities. Further, section 4(d)(4) requires that the State Plan describe how various public and private entities will be involved in the implementation of those activities, including a description of the nature and extent of resources that will be committed by public and private collaborators. Section 4(d)(7) also requires that the State Plan include a description of the State-level and State Leadership Activities the state will support with state funds. Section 4(e)(3)(B)(iii) requires that states coordinate and collaborate their State-level and State Leadership activities among public and private entities. The following items are items intended to meet these requirements for information and assistance activities.

### Information & Assistance

* + 1. **If information and assistance activities are conducted through a formal written agreement, by providing financial support to other entities and/or by receiving financial support from other entities please identify that coordination and collaboration in the table below.**

| **Collaborating organizations conducting this activity** | **Have written agreement with this entity** | **Provide financial support to this entity** | **Receive financial support from this entity** |
| --- | --- | --- | --- |
| **Banks/financial institution** | No | No | No |
| **Independent Living Center** | No | No | No |
| **Easter Seals** | No | No | No |
| **Disability/AT Organizations** | No | No | No |
| **Federal Entities/Agencies** | No | No | No |
| **State Entities/Agencies** | No | No | No |
| **Local/Community Entities** | No | No | No |
| **Private Entities** | No | No | No |
| **Other** *(describe)* |  |  |  |

* + 1. **Describe the activity.**

The DATI’s administrative home is within the Center for Disabilities Studies at the University of Delaware, and the program operates an Assistive Technology Resource Center (ATRC) in each of Delaware’s counties. ATRCs are located in Newark on the University of Delaware campus, in Dover, and in Georgetown. Each ATRC has a full-time Assistive Technology Specialist and administrative support person on site who respond to inquiries via email, phone and in-person visit. Some inquiries can be addressed immediately, while others will require the gathering of more detailed information about need. The information may result in the provision of additional resources, referral to another party, and/or a recommendation that the individual schedule a visit to the ATRC.

Assistive Technology State Grant Program

State Plan for FY 2018-2020

## Assurances & Measurable Goals

Section 4(d) of the AT Act prescribes the duties of the Lead Agency receiving a grant under section 4 of the AT Act and requires the State to provide a number of assurances in its application for funds. 34 CFR part 76 also requires that any State Plan include certain assurances. The Statewide AT Program certifying representative will attest to these assurances and other requirements below and by submitting the State Plan, will affirm that to the best of his or her knowledge and belief all information provided in the State Plan is true and correct and the State Plan fully discloses all known weaknesses concerning the accuracy, reliability, and completeness of the information.

### Assurances

* + 1. **As the Certifying Representative of the Lead Agency for the State of Delaware, I hereby assure the following: Yes**
    2. **The Lead Agency prepared and submitted this State Plan on behalf of the State of Delaware: Yes**
    3. **The Lead Agency submitting this plan is the State agency that is eligible to submit this plan and if an Implementing Entity is identified it is designated to implement the required AT Act activities. Yes**
    4. **The State agency has authority under State law to perform the functions of the State under this program. Yes**
    5. **The State legally may carry out each provision of this plan. Yes**
    6. **All provisions of this plan are consistent with State law. Yes**
    7. **A State officer, specified by title in this certification, has authority under State law to receive, hold, and disburse Federal funds made available under the plan. Yes**
    8. **The State officer who submits this plan, specified by title in this certification, has authority to submit this plan. Yes**
    9. **The agency that submits this plan has adopted or otherwise formally approved this plan. Yes**
    10. **The plan is the basis for State operation and administration of the program. Yes**
    11. **The Lead Agency will maintain and evaluate the program under this State Plan. Yes**
    12. **The State will annually collect data related to the required activities implemented by the State under this section in order to prepare the progress reports required under subsection 4(f) of the Act. Yes**
    13. **The Lead Agency will submit the annual progress report on behalf of the State. Yes**
    14. **The State will prepare reports to the Secretary in such form and containing such information as the Secretary may require to carry out the Secretary's functions under this Act and keep such records and allow access to such records as the Secretary may require to ensure the correctness and verification of information provided to the Secretary. Yes**
    15. **The Lead Agency will control and administer the funds received through the grant. Yes**
    16. **The Lead Agency will make programmatic and resource allocation decisions necessary to implement the State Plan. Yes**
    17. **Funds received through the grant will be expended in accordance with Section 4 of the Act, and will be used to supplement, and not supplant, funds available from other sources for technology-related assistance, including the provision of assistive technology devices and assistive technology services. Yes**
    18. **The Lead Agency will ensure conformance with all applicable Federal and State accounting requirements. Yes**
    19. **The State will adopt such fiscal control and accounting procedures as may be necessary to ensure proper disbursement of and accounting for the funds received through the grant. Yes**
    20. **Funds made available through a grant to a State under this Act will not be used for direct payment for an assistive technology device for an individual with a disability. Yes**
    21. **A public agency or an individual with a disability holds title to any property purchased with funds received under the grant and administers that property. Yes**
    22. **The physical facility of the Lead Agency and Implementing Entity, if any, meets the requirements of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) regarding accessibility for individuals with disabilities. Section 4(d)(6)(E) Yes**
    23. **Activities carried out in the State that are authorized under this Act, and supported by Federal funds received under this Act, will comply with the standards established by the Architectural and Transportation Barriers Compliance Board under section 508 of the Rehabilitation Act of 1973 (20 U.S.C. 794d). Section 4(d)(6)(G) Yes**
    24. **The Lead Agency will coordinate the activities of the State Plan among public and private entities, including coordinating efforts related to entering into interagency agreements. Yes**
    25. **The Lead Agency will coordinate efforts related to the active, timely, and meaningful participation by individuals with disabilities and their family members, guardians, advocates, or authorized representatives, and other appropriate individuals, with respect to activities carried out through the grant. Yes**

General Description of Measurable Goals:

Section 4(d)(3) of the AT Act requires that the State include information on the measurable goals, and a timeline for meeting those goals, that the State, with the advice of the Advisory Council required in section 4(c)(2), has set for addressing the assistive technology needs of individuals with disabilities in the State related to education, employment, community living, and telecommunications and information technology ).

* Section 4(d)(3)(A)(i) of the AT Act states that education goals include goals involving the provision of assistive technology to individuals who receive services under the Individuals with Disabilities Education Improvement Act (20 U.S.C. 1400 et seq.). This includes infants and toddlers receiving early intervention services under Part C.
* Education also includes the provision of assistive technology to individuals who receive services under section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 720 et seq.) and individuals in institutions of higher education and vocational education, including community colleges.
* Section 4(d)(3)(A)(ii) of the AT Act states that employment goals include goals involving the State vocational rehabilitation program carried out under title I of the Rehabilitation Act of 1973 (29 U.S.C. 720 et seq.).

ACL has established three types of measurable goals for Section 4 grantees:

* *Access to AT Goals* relate to the activities of device loan for a decision-making purpose and device demonstration. The State will show that it has improved access to AT by reaching or exceeding the ACL set target percentage of individuals and entities who accessed device demonstration programs or device loan programs and made a decision about an AT device or service as a result of the assistance they received. The Access Goal performance measure data is found in the Annual Progress Report (APR) for State Assistive Technology Programs.
* *Acquisition of AT Goals* relate to the activities of state financing, device reutilization, and device loan for purposes other than decision-making. The State will show that it has improved acquisition by reaching or exceeding the ACL set target percentage of individuals and entities who obtained devices or services from State financing activities or reutilization programs who would not have obtained that AT device or service. The Acquisition Goal performance measure data is found in the APR for State Assistive Technology Programs.
* *Information and Communication (ICT) Accessibility Goal* is focused on obtaining an outcome/result from information and communication technology accessibility training including improvement of policies procedures or practices in the areas of website and software development and procurement. The State will show that is has improved ICT training results by reaching or exceeding the ACL set target percentage of participants reporting a targeted outcome. The ICT Training performance measure data is found in the APR for State Assistive Technology Programs.